

## Meeting Minutes: Membership Meeting November 20, 2013

**CALL TO ORDER:** President Ruffin called the meeting to order at 3:00 pm

**ATTENDEES:** BOD members Ruffin, Murphy, Waldorf and Quigg, Prass - excused absence.

Fifteen STC members in attendance.

**ANNOUNCEMENTS** President Ruffin noted that because the meeting attendance is not a Quorum, the meeting would be discussion only with no motions or voting on any items. Meeting notes will be for reference only.

**APPROVAL OF MINUTES:** The September 18, 2013 Membership meeting had no a quorum and therefore formal minutes with approval is not required.

The Board conducted an Informal discussion of the agenda items with those present.

**APPROVAL OF AGENDA** The agenda was accepted without change.

### **ANNOUNCEMENTS**

F. Ruffin provided an overview of highlights of the year's club activities and the end of the year member survey. The efforts of the 2013 Board were acknowledged and two incoming board members were introduced (Jim Abrahamson Vice President Elect and Nancy Johnson –Member at Large elect)

**TREASURER'S REPORT—R.** Waldorf presented the Treasurer's report and 2014 Financial Projection and proposed Budget in absence of Treasurer Prass.

**Account Balances** as of November 15, 2013

**Assets:** \$14,005.53

**Liabilities:** \$0

**Total Bank and Savings Account Balance;** \$14,005.53

**Members:** 437 Full Time Members and 27 Part Time Members Total 464 **(Appendix A).**

The **STC Financial projection** was distributed **(Appendix B).**

**Discussion:** A member questioned the salary allocated to the Club Pro and whether the expense was justified. Discussion ensued about the free member clinics. Some value these clinics and some do not.

Question: Should Club Pro rate new members? No consensus on the value of this service. Currently, the Club Pro is available to help new members determine their appropriate STC rating level when they do not have a USTA rating.

Question: How is budget approved? President Ruffin explained that the BOD approves the budget and the members can approve the dues to be paid, but only when there is a quorum e.g. a formal meeting.

**OP Survey Discussion:** M. Murphy distributed the Member Survey on Organized Play Brief Summary of results and led a discussion. **(Appendix C)**

Meeting notes submitted by Melanie Murphy STC Secretary

Appendix A

**STC NET WORTH - AS OF 11/15/13**

<u>ACCOUNT</u>	<u>BALANCE</u>
<b><u>ASSETS</u></b>	
<u>Cash and Bank Accounts</u>	
Bank of the West Checking	\$ 6,074.14
Capital One Savings	\$7,931.39
TOTAL Cash and Bank Accounts	\$14,005.53
TOTAL ASSETS	\$ 14,005.53
<b><u>LIABILITIES</u></b>	0
<b>OVERALL TOTAL</b>	\$ 14,005.53

<b><u>MEMBER TOTALS</u></b>	Full 437
	Part 27
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TOTAL	464

Prepared By Kris Prass 11/15/13

Appendix B:

**STC 2014 FINANCIAL PROJECTION**

	<u>2013 Budget</u>	<u>Est. 2013 Year End</u>	<u>2014 Budget</u>
Beginning Balance	8,168	15,852	11,518 Est.
<b><u>INCOME</u></b>			
Member Dues	36,000 (450 x \$80)	34,644	33,750 (425 x \$80) 1,000 (25 x \$40)
Net Sales of Goods	100	-293	100
Interest	125	47	50
<b>TOTAL INCOME</b>	<b>36,225</b>	<b>34,398</b>	<b>34,900</b>
<b><u>EXPENSES</u></b>			
Coordinators	25,000	25,377*	25,500
Facility Operation	3,000	3,355	3,000
Computer Related	2,000	2,250	3,000
Insurance	1,000	1,070	1,070
Tennis Pro	5,000	5,000*	5,000
Net Special Events	2,500	1,462	2,500
Other	-----	218	-----
<b>TOTAL EXPENSES</b>	<b>38,500</b>	<b>38,732</b>	<b>40,070</b>
Income less Expenses	-2,275	-4,334	-5170
Ending Balance	5,893	11,518	6,348

**NOTES**

\*Estimated Payroll for Oct. included. Nov. payroll is paid in Dec., the new year

Payroll increased by 2% for 2014 Coordinators

Computer charge of \$1,000 for Non OP online reservations included

Computer Contingency amount of \$1,000 included

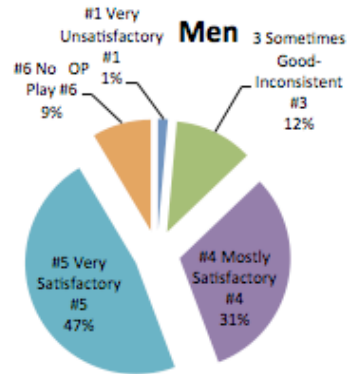
Prepared By Kris Prass 11/14/13

Appendix C-1

**Results of Organized Play Survey 11/ 12/2013**

**Question #1: Rate your play experience over the last two months**

	#1 Very Unsatisfactory	#2 Mostly Unsatisfactory	3 Sometimes Good-Inconsistent	#4 Mostly Satisfactory	#5 Very Satisfactory	#6 No OP Play
70	#1	#2	#3	#4	#5	#6
Men	1		8	22	33	6
% Total	1.43%	0.00%	11.43%	31.43%	47.14%	8.57%
A	-	-	1	5	8	1
B+	1	-	3	12	18	3
B	-	-	4	5	5	1
C+	-	-	-	-	2	1
C	-	-	-	-	-	-



Appendix C-2

**Results of Organized Play Survey 11/ 12/2013**

	#1 Very Unsatisfactory	#2 Mostly Unsatisfactory	3 Sometimes Good-Inconsistent	#4 Mostly Satisfactory	#5 Very Satisfactory	#6 No OP Play
45	#1	#2	#3	#4	#5	#6
Women	1		3	6	9	26
% Total	2.22%	0.00%	6.67%	13.33%	20.00%	57.8%
A	-	-	-	-	-	4
B+	1	-	1	1	-	15
B	-	-	2	5	4	7
C+	-	-	-	-	5	-
C	-	-	-	-	-	-

