

STC BOARD OF DIRECTORS MEETING, February 21, 2013
MINUTES

CALL TO ORDER: President Ruffin called the meeting to order at 4:15 pm

ATTENDEES: 2013 BOD members R. Waldorf, M. Murphy, K. Prass, and D. Quigg plus five additional STC members

APPROVAL OF AGENDA

The amended agenda was approved as posted without addition or objection.

APPROVAL OF MINUTES

Minutes of the Month January 2013, meeting of the BOD were approved as distributed.

UNFINISHED BUSINESS

A motion to approve the contract for Club Pro Terry Gibson for next twelve months until the end of February 2014 with no change in contract or salary was approved unanimously.

Confirmation that renters who need a rating evaluation from the Club Pro may come at 2:00pm on the 2nd and 4th Wednesdays and from 12 :00 to 4:00pm on 1st and 3rd Wednesdays.

Discussion about member suggestions concerning how to make the best use of the time allocated for the Club Pro on 1st and 3rd Wednesdays resulted in a proposal to try two 2-hour sessions with A and B+ combined and B and C+ combined.

Discussion about two options to maintain the Direct TV service with a new contract that will lower the annual cost substantially resulted in a motion for a new contract.

A motion to accept option two, Commercial Basic Direct TV contract for a savings of \$372.00 annually with a cost of 335.76 annually was approved .

A Motion to clarify Rule #8 of the STC Rating Appeal and section B of the STC Rating Appeal Form, (the time between Organized Play appeals) to read as follows: "If you win less than 45% of your games, you may not repeat the process before nine (9) months from the end of the previous appeal ."Motion approved.

Status of computer hardware diagnostic; Procedure now in place with daily back-up of data and full system back-up weekly. Coordinators for OPUS will be asked to check that the data they need is intact.

TREASURER'S REPORT—Kris Prass

Account Balances as of February 18, 2013

Total Bank and Savings Account Balance: \$34,734.90

Charity Fund Total: \$1,411.35

Year-to-Date Income: \$42,142.09

Year-to-Date Expenses: \$24,130.02

Active Members to Date: 415 paid members (includes 14 associate members)

Cost of Activities Fair January 26, 2013 was \$50.51

SaddleBrooke Tennis Club Audit Report read into record. (Appendix 1)

COMMITTEE REPORTS

Status of Club Championship; the sign-ups are now open and **event** notice have been submitted for post on the SaddleBrooke tennis web-site.

NEW BUSINESS

Wednesday and Sunday Court Lottery sign-up. Several members have requested that the system for reserving a tennis courts for Wednesday and Sunday be reviewed for possible change that would eliminate the requirement of going to the tennis center to sign-up on posted sheets one week in advance. After discussion the BOD determined that neither e-mail nor telephone sign-up is possible at this time because of coordinator time constraints and the possibility of communication misunderstandings. The BOD will review this request again later this year to determine whether the GOST program can be modified to accomplish online sign-up.

Spring Fling Tennis Social March 24, 2013; HOA 1 and HOA 2 tennis committees will be notified about the Spring Fling Tennis Social that is open to all tennis playing residents.

Reservation for STC member Christmas Party made for December 12, 2013.

An appeal will be made for volunteers to plan and coordinate this event. If we do not get any volunteers, the reservation will be released and the event will not be held.

The March 7 STC BOD working session is cancelled.

BOD meeting on March 21, 2013 will be a working session.

The meeting was adjourned at 5:15 pm.

Minutes submitted by Melanie Murphy, STC Secretary

Appendix 1 Audit Report

Carl (Bill) Hooks

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SADDLEBROOKE TENNIS CLUB AUDIT REPORT

An audit has been and review of the financial records of the Saddlebrooke Tennis Club (501c) (7) and SaddleBrooke Tennis Association Charity Fund (501(c) (3) for the calendar year ending November 30, 2012.

In my opinion, the financial statements, attached, present fairly the financial position of the SaddleBrooke Tennis Club(STC) as of November 30, 2012, and the results of its operations for the same year ended in conformity with sound accounting practices and checks and balances for security of the STC assets.

No opinion is being rendered as to effective oversight of the board of directors during this period.

The audit covered those items, bank accounts, monthly statements, investment account ,membership dues, and insurance necessary to insure that that the By Laws were being adhered to and the necessary forms required to be filed with the State and Federal authorities.

Carl (Bill) Hooks

OTHER COMMENTS

Due to the fact that accounting year was changed from a calendar year to a fiscal year; the required form 990-N has not been filed with the Internal Revenue Service. This non filing is a direct result of the Internal Revenue Service on not being able to correct their records. (Six Weeks to correct their records) The Internal Revenue Service has indicated that they will

accept our change to the accounting year ending November 30. There will be no penalties imposed for a late filing, as the Club is waiting upon action by the IRS.